

Let's go Phillies!



Welcome Future Interns!

Agenda:

- Introductions
- Internship Eligibility
- Application Process & Deadlines
- Center for Career and Professional Development



Internship Faculty & Staff

RHS Program Chair

Mr. Michael Lavetsky

- mbl122@psu.edu

RHS Internship Supervisors

Mr. Michael Lavetsky

- mbl122@psu.edu

Mr. Anthony Strazza

- aps5333@psu.edu

RHS Administrative Support

Ms. Kim Birch

- kmb38@psu.edu



Internship Eligibility

- 105 credits after Fall 2022
- Completion of ALL requirements for your degree (*you may have more than 105 credits!*)
- 2.0 GPA
- “C” or better in RHS classes
- Confirmation from your advisor
- ***Students may take other courses with internship as long as they are not required for RHS degree (i.e. courses for a minor)***



**Not sure if you are eligible... meet with your advisor
ASAP!**

Internship Requirements

- **Spring** = 480 hours (30 hours/week)
- **Summer** = 415
 - Summer Session I and II
- **Approved Provider**
 - List supplied by RHS Department
 - Find your own internship and get approval!
 - Internship (paid or unpaid)
 - Full-time position that serves as internship
- **Supervision 1x week by Site Supervisor**
- **Attend seminar classes at PSU Abington (RHS 495A)**



What kind of positions satisfy an RHS internship?

- Case managers
- Registered Behavior Technicians (RBT)
- Occupational Therapist Aid
- Mental Health Technician
- Substance Abuse Counselor / Case Manager
- Therapeutic Support Staff (TSS)
- Personal Care Assistant (PCA in school)
- Residential Treatment Technician
- Others?



How do I secure an internship?

- Identify in which sector of RHS you would like to work
- Do you need a *paid* internship?
- Internships vs. Full-Time positions
- Start looking **NOW!**
 - **PSU Abington RHS webpage!**
 - [Indeed.com](#)
 - [LinkedIn.com](#)
 - Agency websites
 - Talk to your classmates
- Center for Career and Professional Development
- **Internship and Career Fair:** Check the Center for Career Professional Development webpage for date/time!
- Meet with Professor Strazza or Mr. Lavetsky



Internship Application:

ALL RESOURCES CAN BE FOUND ON THE *PSU ABINGTON* WEBPAGE!

- Application materials
- Potential sites / Affiliates
- Directions for submitting applications – upload directly through the webpage
- Copy of these slides and presentation

APPLICATION MATERIALS

- **Meet with advisor and receive *written confirmation (email)* that you are eligible**
 - This email should be included as part of your internship application
 - Request that your advisor email you and Cc: Ms. Birch
 - Scan and upload the email as part of your internship application
- **Cover letter & Resume**
 - Be sure to have this reviewed by a faculty member or staff member from the Center for Career and Professional Development!
- **PA Act 151 and Act 34 clearances**
- **Appendix A**
 - *No internship site yet?* – **submit everything but Appendix A**
- **Appendix B**
- **Statement of Goals**
 - See instructions on the internship application

Internship Application Process

- Go to PSU Abington RHS Webpage
 - Obtain and complete application
 - Scan and upload directly on the webpage
- Applications are due:
November 1st (Spring Internship)
April 15th (Summer Internship)
June 1st (Fall Internship)
- Contact Ms. Birch with questions about the application
- Search for an internship (*if you have not already secured one*)
 - Go to the PSU Abington RHS Webpage!
 - Meet with Professor Strazza or Mr. Lavetsky
 - Upload Appendix A on the RHS webpage

*****Students will not register for RHS 495A – you will be added manually after your application has been approved!*****

Spring 2024 Considerations

- **17 – 20** PSU Abington Interns
- **7** PSU Berks Interns
- Usually two sections of RHS 495 (might only be one section)
- STUDENTS ARE **MANUALLY ENROLLED** INTO RHS 495A UPON APPROVAL OF THE INTERNSHIP APPLICATION
 - **PSU Berks Students** – please email Ms. Birch (kmb38@psu.edu) to inform her that you are a Berks student

Questions?

